

## INVITATION

Europe for Citizens contact points of Northern Europe have the pleasure of inviting you to an International contact making seminar with the title:

### NORTHERN BRIDGE TO CITIZENSHIP

November 20-21, 2014

Tallinn, Estonia

#### PURPOSE

This two day seminar brings together **35 representatives of civil society organizations and public authorities from 5 countries in the Baltic Sea region** (Estonia, Latvia, Lithuania, Sweden, Finland) in order to **establish contacts** and **develop ideas for future collaboration** in the European Union funding programme Europe for Citizens.

In order to further support new project partnerships, the participants of the seminar will also get an **in-depth understanding** of Europe for Citizens funding programme's opportunities and priorities, application criteria and process, and what constitutes a good application with exemplary project presentations. A **hands-on approach** will give the participants a chance to draft a project for the upcoming Europe for Citizens programme year of 2015.

#### WHO SHOULD ATTEND

The seminar is addressed to civil society organizations and public authorities from Estonia, Latvia, Lithuania, Sweden, and Finland who are interested in developing international cooperation with funding from Europe for Citizens programme. This includes: towns, municipalities, and regional authorities, town twinning associations and networks, non-profit organizations and CSOs, survivor's associations, cultural/youth/educational/research organizations. One participant per organization is expected to attend. English is the working language of the seminar.

#### SPEAKERS

*Ms Kristina Kallas*  
*Institute of Baltic Studies, MA*

Kristina Kallas is Member of Board at the Institute of Baltic Studies, where her main responsibility is to lead the team working on broad issues such as social change, migration and minority rights. She has also extensive project evaluation experience – she has worked as expert evaluator for Estonian national programmes as well as for European programmes. Since 2011 she has worked as an evaluation expert for Europe for Citizens programme and in the course has evaluated more than 100

project applications. At the seminar she will introduce some ideas on good PROJECT DESIGN with illustrative examples and will run a WORKSHOP on project planning and partnership making among participants.

## PARTICIPATION

**Participation in the seminar costs 25€ plus travel costs.** Accommodation and meals are included in the price.

## VENUES

- Hotel: Go Hotel Schnelli  
Toompuiestee 37, Tallinn  
website: [www.gohotels.ee](http://www.gohotels.ee)
- Seminar: Euroopa Liidu maja (European Union House)  
Rävala 4, Tallinn  
website: [ec.europa.eu/Estonia](http://ec.europa.eu/Estonia)
- Dinner: TBA

## REGISTRATION

Those interested in applying should fill a [registration form](#) on Google. A selection of participants will be made by every participating country's Europe for Citizens contact point taking into consideration the profiles and interests of the applicants. The chosen applicants will be notified no later than on the 31<sup>st</sup> of October, 2014.

### **DEADLINE FOR APPLYING: October 24, 2014**

*\*Should the registration form not open, please copy the following link to your browser window:  
[https://docs.google.com/forms/d/12MUEQ2aG8CHovUVo0lc94ToObfwXUn9-S-gLOthtvNU/viewform?usp=send\\_form](https://docs.google.com/forms/d/12MUEQ2aG8CHovUVo0lc94ToObfwXUn9-S-gLOthtvNU/viewform?usp=send_form)*

Thank you for your interest for the Europe for Citizens programme and international cooperation in Northern Europe and Baltic Sea region. Should you have any further questions, please contact your relevant Europe for Citizens contact point.

## CONTACTS FOR NATIONAL EUROPE FOR CITIZEN CONTACT POINTS

Main organizer

Estonia Ms Kadri Sikk  
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SEMINAR PROGRAMME – 1st day

12:30 – 13:30	Registration & lunch at the hotel
13:30 – 14:00	Walk to the venue
14.00 – 15.00	WELCOMING WORDS AND INTRODUCTION
15:00 – 16:30	EUROPE FOR CITIZENS  - programme structure  - goals and priorities  - application process
16:30 – 17:00	Coffee break
17.00 – 18.30	ORGANIZATION FAIR  - introduction of participating organizations
19:00	Dinner

*\*The organizer reserves the right to make changes in the programme, if necessary*

## SEMINAR PROGRAMME – 2nd day

8:00 – 9:00	Breakfast at the hotel
9:00 – 9:30	Walk to the venue
9.30 – 10:00	Introduction to the day
10:00 – 11:30	PROJECT DESIGN by MS KRISTINA KALLAS - how to plan, write and implement a successful project
11:30 – 12:00	Coffee break
12.00 – 13.00	INSPIRING EXAMPLES - successful Europe for Citizens project examples from participating countries
13.00 – 14.00	Lunch
14.00 – 16.00	WORKSHOP: PROJECT PLANNING - ideation session for joint future projects - project planning session with potential partner organizations
16:00 – 17:00	Conclusion and evaluation
17:00	Take-away dinner and leaving of participants

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